**Embroidery Cleaner Expectations**

**Access all these Guides Digitally: https://tinyurl.com/y7gn6483**

Embroidery Cleaners can be from any department and are people who have completed these following training guides:

Intro to Cleaning Embroidery

QC Issues to Consider

Embroider Cleaners are expected to assist with cleaning embroidery and boxing orders after they have finished their other job duties for the day. We expect QC/Recount team members to train and actively participate in this task during down time between screen printing. We welcome Finishing, Count out, Sewing and Knit to all have this training in order to stay busy during slow seasons. Learning skills required while showing a reliable, proactive, & positive attitude.

* Damaging garments while cleaning them will be a mark on their performance.
* Not providing quality checks on every garment cleaned will be a mark on their performance.
* Boxing cleaned products incorrectly will be a mark on their performance.

How to Package Completed Orders

Tips on Packaging Embroidery Orders